



Corporate & Residential Services Committee Executive Committee

May 21, 2024

A meeting of the Corporate & Residential Services Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Perry, as Chairperson of the Corporate & Residential Services Committee called the meeting to order at 10:12 a.m. All members of Council were present.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Wade Tattrie, Director of Finance
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Jo Swinemer, Community Development Coordinator
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Amanda Hatfield, Information Management Coordinator
- Ms. Amy Pine, Manager, Real Estate & Corporate Projects
- Ms. Jillian Stymest, Asset Coordinator
- Ms. Jessica van den Hof, Business & Legislative Administrator

LAND ACKNOWLEDGEMENT

Councillor Perry respectfully acknowledged that East Hants is in Mi'kma'ki and the District of Sipekne'katik, the ancestral and unceded territory of the Mi'kmaq people. East Hants further acknowledges the 50 African Nova Scotian communities whose 400-year history have contributed to the provinces culture, history and legacies. We are all Treaty people.

APPROVAL OF MINUTES

CRS24(78)
May On the motion of Councillors Mitchell and Moussa:

Moved that the minutes of the Corporate & Residential Services Committee held on April 16, 2024, be approved.

MOTION CARRIED

NEW EMPLOYEES

- The Sportsplex Staff have officially transitioned to the Municipality;
- Joanna Phillips, Aquatics Coordinator;
- Abby Hawco, Aquatics Supervisor (12-month term);

- Hazen Hutchinson, Heavy Equipment Operator.

EMPLOYEE RECOGNITIONS

To be done in July.

SUSTAINABLE SERVICES GROWTH FUND

The Director of Finance presented a report titled “*Sustainable Services Growth Fund*”, dated April 8, 2024. A copy of the report was attached to the agenda and available to all committee members.

Staff answered questions from Committee Members.

CRS24(79)
May

On motion of Councillors Mitchell and Tingley:

Tattie

Move that Corporate and Residential Services Committee recommend that Council approve the revised allocation of the \$1,123,778 SSGF Grant toward the follow projects as follows:

- ***Medical Centre Lift Station \$454,651***
- ***Waste Management Loader \$286,557***
- ***Lantz Water Tower Renewal \$424,348***
- ***Waste Management Centre Green Bin Storage Structure \$10,220***

Staff answered questions from Committee Members. Deputy Warden Greene stepped out briefly and returned at 10:24 a.m.

MOTION CARRIED

DONATION FUND AND ACCEPTANCE OF DONATIONS POLICY

The Director of Finance presented a report titled “*Donation Fund and Acceptance of Donations Policy*” dated May 15, 2024. A copy of the report was attached to the agenda and available to all committee members.

CRS24(80)
May

On motion of Deputy Warden Greene and Warden Roulston:

Tattie

Move that Corporate and Residential Services Committee recommend that Council approve the creation of an East Hants Youth Links Donation Fund.

And that annually a grant will be provided to East Hants Youth Links in the amount of funds collected from outside parties.

MOTION CARRIED

BREAK

The Corporate & Residential Services Committee took a break starting at 10:31 a.m. and ending at 10:47 p.m.

ASSET MANAGEMENT PROGRAM - UPDATE

The Manager, Real Estate & Corporate Projects, and Asset Coordinator presented a report titled “*Asset Management Program - Update*”, dated April 19, 2024. A copy of the report was attached to the agenda and available to all committee members.

No motions came forward as a result of the report.

FIRE SELF-INSURANCE

The Director of Corporate Services presented a report titled “*Request from Fire Service to investigate self-insurance as a method of cost saving*” dated April 25, 2024. A copy of the report was attached to the agenda and available to all committee members.

Staff addressed questions from Committee Members.

Warden Roulston assumed the chair for Councillor Perry to comment. Chairperson Perry resumed the Chair.

Discussion continued regarding the business plan for self-insurance and the possibility for the fire service to raise their insurance deductible and see what savings can be gained there.

CRS24(81)
May

On motion of Councillor Hebb and Deputy Warden Greene:

Clarkson
[74:00]
[79:00]

Move that the Corporate & Residential Services Committee recommends to Council that Council direct Staff to advise the Fire Service to prepare or obtain a written business case which lays out the ways they may consider self-insurance going forward (lines of insurance affected, levels of SIR, administrative support), the sources of funding they would use for the self-insurance retention (if any), the administrative costs (if any), and the savings they anticipate can be made by self-insuring.

Council authorizes payment up to \$2500 from the Fire Expense Budget for the business case.

Discussion continues. Councillor Tingley declared a conflict of interest with respect to his relationship with the Risk Manager who may prepare the business case report. He disclosed the conflict, signed the conflict book, and stepped out of Council Chambers until after the vote.

MOTION CARRIED

Six (6) voting in favour and four (4) voting against; Councillors Perry, Moussa, and Rhyno, and Warden Roulston voting nay. Councillor Tingley abstained from the vote due to his declared conflict.

Councillor Tingley returned to the Council Chambers.

[UNIACKE BUSINESS PARK - BUSINESS OWNER MEETING REPORT - CRIME & INFRASTRUCTURE](#)

The Manager of Business & Economic Development presented a report titled “*Summary of Uniacke Business Park meeting and security concerns*”, dated May 6, 2024. A copy of the report was attached to the agenda and available to all committee members.

Staff addressed questions from Committee Members. Discussion included surveying the business parks regarding a potential area rate charge for paid security.

Warden Roulston assumed the chair and Councillor Perry entered the discussion.

Councillor Perry resumed the chair.

Discussions continued.

CRS24(82)
May

On motion of Deputy Warden Greene and Warden Roulston:

Clarkson
[107:00]

The Corporate and Residential Services Committee recommends to Council that crime prevention and proactive patrols continue to be a priority for the RCMP, and that crime statistics specific to the three Business Parks be included in the RCMP quarterly Report to Council.

Discussion continued. Warden Roulston assumed the chair and Councillor Perry entered the discussion.

MOTION CARRIED

Councillor Perry resumed the chair.

Due to time constraints, the Provincial Clean Power Plan Information Report was deferred to later in the day.

[ADJOURNMENT](#)

CRS24(83)
May

On the motion of Deputy Warden Greene and Councillor Moussa:

Moved to adjourn at 12:05 p.m.

[CALL TO ORDER](#)

Councillor Perry, as Chairperson of the Corporate & Residential Services Committee called the meeting to order at 2:42 p.m. All members of Council were present.

[PROVINCIAL CLEAN POWER PLAN INFORMATION REPORT - MAY 2024](#)

The Sustainability Coordinator presented a report titled “*Provincial Clean Power Plan Information Report*” dated April 22, 2024. A copy of the report was attached to the agenda and available to all committee members.

No motions came forward as a result of the report.

[ADJOURNMENT](#)

CRS24(84) On the motion of Deputy Warden Greene and Warden Roulston:
May

Moved to adjourn at 2:47 p.m.

Approved by: Wade Tattrie, Director of Finance

Date: May 24, 2024

Approved by: Adam Clarkson, Director of Corporate Services

Date: May 24, 2024

/Jv



Infrastructure & Operations Executive Committee

May 21, 2024

A meeting of the Infrastructure & Operations Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Garden-Cole, as Chairperson of the Infrastructure & Operations Committee called the meeting to order at 3:10 p.m. All members of Council were present, with the exception of Councillor Tingley and Warden Roulston, who sent regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Wade Tattrie, Director of Finance
- Ms. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Jessica van den Hof, Business & Legislative Administrator

APPROVAL OF MINUTES

IO24(7)
May On the motion of Deputy Warden Greene and Councillor Mitchell:

Moved that the minutes of the Infrastructure & Operations Committee meeting held March 19, 2024 be approved.

MOTION CARRIED

PROVINCIAL CAPITAL ASSISTANCE PROGRAM (PCAP) FUNDING APPLICATION

The Director of Infrastructure & Operations presented the report titled “Provincial Capital Assistance Program - 2024 Funding Priorities” dated May 2024. A copy of the report was attached to the agenda and available to all committee members.

IO24(8)
May On motion of Deputy Warden Greene and Councillor Hebb:

Move that Council prioritize project 24-026, the “Backwash Storage - Shubenacadie Water Treatment Plant”, as the Municipality’s first priority for funding applications through the Provincial Capital Assistance Program for 2024.

MOTION CARRIED

IO24(9)
May On motion of Councillor Hebb and Deputy Warden Greene:

Hulsman

Move that Council prioritize project 24-025, the “Spill Boom - Regional Water Treatment Plant”, as the Municipality’s second priority for funding applications through the Provincial Capital Assistance Program for 2024.

MOTION CARRIED

FLOOD RISK INFRASTRUCTURE INVESTMENT PROGRAM (FRIIP) - 2024 FUNDING PRIORITIES

The Director of Infrastructure & Operations presented the report titled “Flood Risk Infrastructure Investment Program (FRIIP) - 2024 Funding Priorities” dated May 2024. A copy of the report was attached to the agenda and available to all committee members.

IO24(10) On motion of Councillors Perry and Hebb:

Move that Council prioritize “Flood Risk Mitigation Study - Paley Brook”, as the Municipality’s priority for a funding application through the Flood Risk Infrastructure Investment Program for 2024.

MOTION CARRIED

(IN CAMERA) LEGAL MATTER

IO24(11) On motion of Deputy Warden Greene and Councillor Hebb: Hulsman
May

Moved that Council go in camera at 3:18 p.m. to discuss a legal matter.

MOTION CARRIED

Committee return to open session at 3:48 p.m. Councillor Garden-Cole, as Chairperson of the Infrastructure & Operations Committee, noted that the Committee met in camera to discuss a legal matter, and the following motion came forth.

IO24(12) On motion of Deputy Warden Greene and Councillor Mitchell: Hulsman
May

Move that the Infrastructure & Operations Committee recommend that Council request a Staff report on options and cost impacts for the expansion of the current Cross Connection Control Program.

MOTION CARRIED

ADJOURNMENT

IO24(13) On the motion of Deputy Warden Greene and Councillor Hebb
May

Moved that the Infrastructure & Operations Committee adjourn at 3:56 p.m.

MOTION CARRIED

Approved By: Jesse Hulsman, Director of Infrastructure & Operations

Date: May 24, 2024

/Jv



Planning Advisory Committee Executive Committee

May 21, 2024

A meeting of the Planning Advisory Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Mitchell, as Chair of the Committee, called the meeting to order at 1:31 p.m. All members of Council were present.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Ms. John Woodford, Director of Planning & Development
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Wade Tattrie, Director of Finance
- Ms. Debbie Uloth, Community Planner II
- Mr. Logan Blanchard, Project Engineer
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Jessica van den Hof, Business & Legislative Administrator

Public Member:

- Mr. Sam Balcom

Regrets:

- Ms. Candace Stephens

APPROVAL OF MINUTES

PAC24(27) On the motion of Deputy Warden Greene and Councillor Hebb:
May

Moved that the minutes of the Planning Advisory Committee held on April 16, 2024, be approved.

MOTION CARRIED

PRESENTATION UPDATE: ABO ENERGY (FORMERLY ABO WIND) - MELVIN LAKE PROJECT

The Director of Planning & Development introduced Jesse Cameron, Project Developer and Heidi Kirby, Communications and Engagement, who made a presentation titled “*Melvin Lake Wind: A significant source of renewable energy and opportunity in East Hants*”. A copy of the presentation was attached to the agenda and available to all committee members.

Staff and the presenters addressed questions from Councillors.

Councillor Mitchell thanked the presenter.

PAC24(28) On motion of Councillors Perry and Moussa: Woodford
May

Moved that the Planning Advisory committee recommend to Council that Council authorize staff to prepare a letter of support for ABO Energy with respect to the Melvin Lake Project.

MOTION CARRIED

MOTION C24(89): LOT GRADING AND DRAINAGE UNSERVICED AREAS

The Project Planner presented the report titled “*Motion C24(89): Lot Grading and Drainage Unserviced Areas*” dated May 15, 2024. A copy of the report was attached to the agenda and available to all committee members. [13:00]

PAC24(29) On motion of Deputy Warden Greene and Councillor Hebb: Woodford
May [19:00]

Moved that the Planning Advisory Committee recommends to Council that Council make no changes to Bylaw P-1200, Lot Grading and Drainage.

Discussion was held.

MOTION CARRIED

Eight (8) voting in favour and four (4) voting against; Councillors Perry, Garden-Cole, Warden Roulston, and Public Member Balcom voting nay.

MAPLE TREE HOLDINGS - MPS AND LUB MAPPING AMENDMENTS

The Director of Planning & Development presented the report titled “*Maple Tree Holdings - MPS and LUB Mapping Amendments*” dated May 6, 2024. A copy of the report was attached to the agenda and available to all committee members.

- PAC24(30) On the motion of Councillor Perry and deputy Warden Greene: Woodford
May *Moved that the Planning Advisory Committee recommends to Council that Council give first reading and authorize staff to schedule a public hearing to consider a proposal from Maple Tree Holdings to change the designation and zone of a portion of property identified PID 45426301 from Regional Commercial (RC) to Business Park (BP).* [33:00]

MOTION CARRIED

Councillor Rhyno stepped out briefly and was absent for the vote. Councillor Rhyno returned at 2:08 p.m.

[UNIACKE SECONDARY PLANNING STRATEGY - ENVIRONMENT](#)

The Community Planner II presented the report titled “*Uniacke Secondary Planning Strategy - Environment*” dated May 15, 2024. A copy of the report was attached to the agenda and available to all committee members.

- PAC24(31) On the motion of Councillor Moussa and Deputy Warden Greene: Woodford
May *Moved that the Planning Advisory Committee recommends to Council that Council authorize staff to include the recommendations outlined in the Uniacke SPS Environment report in the draft Uniacke Secondary Planning Strategy Report.*

MOTION CARRIED

[UNIACKE SECONDARY PLANNING STRATEGY - PARKS AND TRAILS BACKGROUND REPORT](#)

The Project Planner presented the report titled “*Uniacke Secondary Planning Strategy - Parks and Trails Background Report*” dated May 15, 2024. A copy of the report was attached to the agenda and available to all committee members.

- PAC24(32) On the motion of Councillors Perry and Moussa: Woodford
May *Moved that the Planning Advisory Committee recommends to Council that Council authorize staff to include the recommendations outlined in the Uniacke SPS Parks and Trails Report in the draft Uniacke Secondary Planning Strategy Report.*

MOTION CARRIED

SELECTION OF DATES FOR COUNCIL WORKSHOP WITH FBM REGARDING LANTZ SECONDARY PLANNING STRATEGY

The Director of Planning & Development provided a verbal update requested Council set a date for the workshop.

PAC24(33) On motion of Councillors Hebb and MacPhee:
May

Woodford

Move that the workshop be scheduled for July 15th, 2024.

MOTION CARRIED

Eleven voting in favour and one (1) voting against; Councillor Rhyno voting nay.

ADJOURNMENT

PAC24(34) On the motion of Deputy Warden Greene and Councillor Hebb:
May

Moved that the Planning Advisory Committee Meeting adjourn at 2:42 p.m.

MOTION CARRIED

Approved By: John Woodford, Director of Planning and Development

Date: May 24, 2024

/Jv



Police Advisory Committee Executive Committee

May 21, 2024

A meeting of the Police Advisory Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Rhyno called the meeting to order at 9:01 a.m. All members of Council were present, with the exception of Councillor MacPhee, who advised he would be late. He arrived at 9:47 a.m.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Wade Tattrie, Director of Finance
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Jessica van den Hof, Business and Legislative Administrator

Guests Present:

- S/Sgt. Mike Balmaceda, RCMP
- Sgt. Scott MacRae, RCMP

Public Members Present:

- Mr. Greg Densmore (advised he would be late and arrived at 9:15 a.m.)
- Mr. Timothy McDermott
- Ms. Nicole Cluett

LAND ACKNOWLEDGEMENT

Councillor Rhyno respectfully acknowledged that East Hants is in Mi'kma'ki and the District of Sipekne'katik, the ancestral and unceded territory of the Mi'kmaq people. East Hants further acknowledges the 50 African Nova Scotian communities whose 400-year history have contributed to the provinces culture, history and legacies. We are all Treaty people.

APPROVAL OF AGENDA

PA24(4)
May

On the motion of Councillors Mitchel and Moussa:

Moved that the agenda of all sub-committee meetings held May 21, 2024, be approved.

MOTION CARRIED

APPROVAL OF MINUTES

PA24(5)
May On the motion of Councillor Moussa and Deputy Warden Greene:

Moved that the minutes of the Police Advisory Committee meeting held February 20, 2024 be approved.

MOTION CARRIED

DEPARTMENT OF JUSTICE COMMITTEE TRAINING

Justice Committee Training has been postponed until the last public member position on the committee is filled; training will then be scheduled.

NEW MEMBER OATH - NICOLLE CLEWETT

CAO administered the new member oath to Nicole Cluett. Ms. Cluett read and signed the new member Oath. (Greg Densmore completed his oath later in the meeting).

RCMP QUARTERLY REPORT

S/Sgt. Balmaceda and Sgt. MacRae presented a report titled "East Hants District Municipal Quarterly Report" dated May 21, 2024. A copy of the report was attached to the agenda and available to all Committee members.

The report included follows-up to previous meeting, HR update, Operations update, Calls for Service, Road Safety, School Resource, and Community Policing.

The Rawdon detachment will be hosting a free BBQ Open House on June 25th.

NEW MEMBER OATH - GREG DENSMORE

Greg Densmore CAO administered the new member oath to Greg Densmore. Mr. Densmore read and signed the new member Oath.

RCMP QUARTERLY REPORT - CONTINUED

Councillor Rhyno opened the floor to comments or questions from members of the committee, which were addressed by S/Sgt. Balmaceda, and Sgt. MacRae. Discussion included:

- Vehicle Noise complaints - vehicles will loud muffler;
- Business Park crime - thanks for attending the March meeting;
- Summer Water safety - seeing young children on large jet skis; are there any resources coming forth to help patrol waterways. [22:00]
- Happy that the Rawdon detachment is open on Mondays, and for the upcoming open house, encouraged late afternoon times to accommodate residents who work day hours and need time to get home.
- Noel/Kennetcook School Buses - problem with people (including repeat offenders) that do not follow school bus safety. There needs to be more

police presence between 10:00 a.m. and 2:00 p.m., because the perception is that the police are too far away to call for help. There are increasing rates of people getting charged with school bus offences. Residents should be encouraged to call the RCMP and report.

- Impairment - 80% of impairment charges are related to alcohol and 20% related to drugs. Police need more comments/calls from the community to help identify issues. Most roadside checks are alcohol, and drug impairment requires more observation.
- Bomb threats in middle and high school - is there a proactive plan? This is part of the role of the School Resource officer; however, it is mostly a reactive plan, experience says that a communications proactive campaign increases the chances of threats. To date, this has not been an issue in our schools.

Councillor MacPhee arrived at 9:47 a.m.

- Discussion of perceived long response times and desire for increased visibility, and lack of officer attendance at community events. Sgt. MacRae hopes that there is more community communication with the RCMP, so that the detachment and Supervisory Officer(s) know about the community events and can schedule their shift accordingly.
- Warden Roulston assumed the chair. Councillor Rhyno commented regarding the zone policing model and the benefits this model should have on increased response time and visibility. Councillor Rhyno resumed the chair.

ADJOURNMENT

PA24(6)
May

On the motion of Councillors Mitchell and Garden-Cole:

Moved that the Police Advisory Committee adjourn at 10:11 a.m.

MOTION CARRIED

Approved by: Sheralee MacEwan, Assistant Municipal Clerk

Date: May 23, 2024

/Jv